Registered Regatta Risk Mitigation Plan Guidance

This is a guiding document on how to structure your Risk Mitigation Plan and what information USRowing will be looking for when assessing your document. The Risk Mitigation Plan must address the following items in detail, and use the USRowing Event/Registered Regatta Planning Guidelines for more information.

All LOC’s and event planners must develop a risk mitigation plan, including a medical plan, specific to COVID-19 for their specific venue/regatta. In consultation with the Chief Health Officer and the Chief Referee, the Regatta Director should sign off on the risk mitigation plan and ensure that it is being executed properly. The risk mitigation plan must be sent to USRowing at least one month prior to the regatta date for review. The risk mitigation plan then must be posted on the event website and included on the Registered Regatta application, a minimum of seven days prior to the event and be available for review on site at the venue.

Please include the following information in your Risk Mitigation Plan:

1. Regatta name, location, race date(s), practice date(s) (if applicable) and list of events/boat classes being offered.
2. Name and contact information for the Regatta Director.
3. Name of the Chief Health Officer, their qualifications for the position, contact information and a statement verifying that they have signed off on the medical plan.
4. Verification that your event has been approved by the state and/or local health authorities and is being run in accordance with their rules and regulations including group size and social distancing requirements. Please provide a link to your state and/or local rules and regulations and an explanation of how your regatta is following the rules and regulations.
5. Describe your venue mask policy.
6. Describe your criteria on participating in the event including how participation is being limited to the local area.
7. Describe your policy on attending the event including spectator and media policies. If you are allowing spectators and/or media, please explain the measures you are taking to ensure their safety.
8. Explain how the venue will meet the additional safety and sanitation requirements by the scheduled date and during the regatta. Please review the USRowing Event/Registered Regatta Planning Guidelines for additional guidance.

9. Explain how the regatta/LOC plan to address the following items. (Please review the full USRowing Event/Registered Regatta Planning Guidelines for further guidance):
   a. If lodging is required, are there enough rooms available to practice proper social distancing?
   b. Does the venue have separate access/egress routes?
   c. Does the venue have enough dock space and trailer space to properly ensure physical/social distancing?
   d. Does the venue provide for an appropriate medical setup and is there a way to isolate a person with a suspected infection?
   e. Under the current COVID-19 circumstances, does the regatta have the required number of referees to ensure the safety and fairness of the regatta?
   f. Describe your plan to provide appropriate Personal Protection Equipment to referees, volunteers, etc.
   g. What signage and other means of communication that provides information on what to do if an individual begins to feel sick or there is suspicion of possible COVID-19 infection at the venue will be provided?


11. Provide prevention measures that the LOC/venue will take prior to and during the regatta. Please refer to the USRowing Event/Registered Regatta Planning Guidelines for further details.

Please email your Risk Mitigation Plan for your regatta to Sarah.McAuliffe@usrowing.org for further review by the committee. If you have any further questions, please visit the USRowing Coronavirus Information and Updates page [here](#).